

# CALIFORNIA LAND SURVEYORS ASSOCIATION

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## MINUTES

**CLSA BOARD OF DIRECTORS MEETING** held Saturday, February 4, 2023 in person at the Holiday Inn Oakland Airport, 77 Hegenberger Road, Oakland, CA and via Zoom.

### CALL TO ORDER

President Warren Smith called the meeting to order at 10:30 AM.

### ROLL CALL

Warren Smith, President  
Kevin Hills, President-Elect  
Kevin Nehring, Secretary  
Joseph Padilla, Treasurer  
Kristie Achee, Treasurer-Elect  
Rob McMillan, Immediate Past President  
Michael Pulley, Member at Large (Humboldt Chapter)  
David Woolley, Member at Large (Orange County)  
Kim Oreno, Executive Director

### DIRECTORS

Bakersfield	Jeffrey Gutierrez
Cascade	Jesse Lenaker
Central Coast	Marco Castaneda
	Joseph Morris
Central Valley	Landon Blake
Channel Islands	Seth Doherty
Desert	Douglas Redlin
	Timothy Reilly
East Bay	Dave Murtha
Gold Country	Dirk de Valk
Humboldt	Michael Pulley
Los Angeles	Buck Rogers
	Richard Snedaker
	Beau Immel
	Chris Jones
Marin	David Kendall
Monterey Bay	Kathy Nitayangkul
Orange County	Connie Barrett
	Bryan Mundia
	Steve Slocum
	Chu Man Kow
	Kimberley Holtz

Riverside/San Bernardino	David Woolley
Sacramento	Ron Banuelos
San Diego	Cameron Clark
	Dirk Nasland
	James Nicolau
San Francisco	Robert Hanley
San Joaquin	Jason Camit
Santa Clara/San Mateo	Paul Lamoreaux
	Jay Wright
Sonoma	Michael Mueller
	Bruce Johnson

### **GUESTS**

Adrian Aguirre  
Steven Martin  
Jay Seymour  
Julieth Seymour  
Sherry Toutges  
Ian Wilson  
Teodoro Martinez  
Keith Spencer  
Yuen Zhou  
Sarah Walker  
Caleb McCallister  
Mike Belote, California Advocates  
Anthony Molina, California Advocates

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance took place.

### **ACKNOWLEDGEMENTS**

CLSA Past Presidents, Jay Seymour, Ian Wilson and Keith Spencer were recognized.

### **RECOGNITION OF SURVEYORS PASSED SINCE LAST MEETING**

A moment of silence was held for Thomas Earl Propst, LS 6098, Todd Dial, LS 7341, Stephen G. Nesvold, Pre 1982 RCE 25681, Larry Robert Bryant and Dale Roper, LS 5504.

### **APPROVAL OF AGENDA**

The Legislative Committee report has been moved to take place after the approval of the minutes.

The agenda was approved as amended.

## **APPROVAL OF MINUTES**

The November 5, 2022 meeting minutes were approved as presented.

## **LEGISLATIVE COMMITTEE REPORT**

Mike Belote introduced his colleague, Anthony Molina who will be assisting him with CLSA lobbying activities. About 700-800 bills have already been introduced but they are expected around 2500 by the time the deadline passes on February 17<sup>th</sup>. They are planning a CLSA sponsored bill this year. Mike and Anthony will secure an author for that bill. There has been a high degree of turnover in the Assembly and Senate. Nearly 2/3 of the legislature will be very or totally new by January 1, 2025.

Mike Belote provided an overview of the recent developments in the *Crownholm v. BPELSG* case. In a recent decision, the judge ruled that it was not a free speech or equal protection violation, and the complaint has been dismissed without leave to amend.

Ian Wilson provided a report on committee activities. The committee is working on one CLSA sponsored bill and indicated that the language in the bill can be altered/amended before it reaches the Governor's desk for signature.

Regarding Digital Submissions, Robert Hanley is researching the issue and has been in touch with the association that deals with PDFs.

Caleb McCallister is working on the lot line adjustments issue. One of the problems with the lot line adjustment suggestion is that it doesn't do the job by itself and creates other issues such as the need for a deed of conveyance. You could require the local jurisdiction to cause to be recorded a certificate of compliance. The other problem is that currently, there is no requirement for a beneficiary to have any say on the lot line adjustment and could create land that doesn't belong to anyone. A few lines are being added and a few other lines have been deleted from the suggested language. There was discussion on this issue.

**MOVED and SECONDED to approve language in Government Code 66412 as distributed in the Legislative Committee report. MOTION CARRIED.**

There are amendments in the PRC that are scheduled to take place in mid-2025. Language was included in the committee report.

**MOVED and SECONDED to approve the language to the PRC 8850-8860 as distributed in the Legislative Committee report. MOTION CARRIED.**

There was discussion on potential changes to section 8871 of the PLS Act (mandatory monumenting boundaries). It was noted that the language can be amended until the bill amendment deadline in September. Ian indicated that at the next board meeting, the board will be provided a list of bills for review.

**MOVED and SECONDED to approve the language to 8771 of the PLS Act as submitted in the Legislative Committee report. MOTION CARRIED.**

MOVED to not accept the language as written. Noted that there is already a motion in place that needs to be voted on before proceeding with a new motion.

MOVED to make a friendly amendment to the motion. It was noted that friendly amendments are not accepted.

There was discussion on underground utility designation. The committee wants to explore language to amend underground utility designation to 8726(a) to add the word "detection"; Adding underground utility designation to 8726 (c and/or e) – add the word "site plan" i.e. property line or boundary of any parcel of land, right of way, easement, site plan; Adding the word "detection, site plans, accuracy statements" to 8761 (a, b, c, d) after the word "description.

**MOVED and SECONDED to authorize the Legislative Committee to explore the underground utility language and come back to the board with a recommendation. MOTION CARRIED.**

***Lunch break from 12:07pm – 1:00pm.***

The committee also reported on discussed changes to 8765 (Record of Survey – exemptions).

#### **PRESIDENT'S REPORT**

President Warren Smith recognized 2022 committee chairs and liaisons with certificates of appreciation. He mentioned National Surveyors Week and asked those in attendance to work with local surveyors to promote the event.

There was discussion on the Awards Committee. The committee is to be comprised of 3 directors; one from Southern region, one from Central region, and one from Northern region, and 2 officers from the executive committee.

**It was MOVED and SECONDED to appoint Robert Hanley (North CA), David Woolley (Southern CA), Landon Blake (Central CA), Warren Smith (ExCom) and Joseph Padilla (ExCom) to the Awards Committee. MOTION CARRIED.**

#### **PRESIDENT ELECT'S REPORT**

Kevin Hills provided a verbal report. He provided information on his chapter visits.

The Information on the California SPCS2022 design submittal which has been provisionally approved was included in the agenda packet. Steve Martin provided additional background information.

**MOVED and SECONDED to authorize Kevin Hills to write to NGS approving the changes as determined by NGS. MOTION CARRIED.**

**MOVED and SECONDED to call for the question and end the discussion. MOTION CARRIED.**

## **SECRETARY'S REPORT**

Kevin Nehring provided a verbal report. The Executive Committee met 4-5 times over the last 6 weeks to finalize the 2023 joint conference MOU.

## **TREASURER'S REPORT**

Joseph Padilla provided a summary of the draft December 2022 financial reports.

## **IMMEDIATE PAST PRESIDENT'S REPORT**

Report included in the agenda packet.

## **EXECUTIVE DIRECTOR'S REPORT**

The report was included in the agenda packet. Kim Oreno provided information on the Topgolf event at the conference. She requested that chapters consider sending student assistance donations for students to volunteer at the conference. She also asked that chapters bring door prizes. She also reported that the 2023 annual publications drafts are currently being proofed and will be printed soon.

## **INSTALLATION OF 2023 OFFICERS**

### **OATH OF OFFICERS**

President Kevin Hills, President-Elect Kevin Nehring, Secretary Joseph Padilla and Treasurer Kristie Achee were installed by Immediate Past President Warren Smith.

Warren Smith passed the gavel to Kevin Hills.

Kevin Hills remarked that CLSA is in a position to set up future surveyors for success. He looks forward to the opportunities and is honored to serve.

### **RESOLUTION #2023-01 FOR LIFE MEMBERSHIP**

Secretary Kevin Nehring read resolution #2023-01 bestowing Life Membership in CLSA upon Immediate Past President Warren Smith.

#### **RESOLUTION #2023 -01**

**WHEREAS**, Warren D. Smith, PLS #4842 has served the California Land Surveyors Association honorably as Member, Director, Treasurer, Secretary, President-Elect and President; and

**WHEREAS**, Warren D. Smith, PLS #4842 is licensed as a Land Surveyor in California; and

**WHEREAS**, Warren D. Smith, PLS #4842 joined the California Land Surveyors Association in 1986,

**BE IT RESOLVED**, That in appreciation for his leadership and support of the Association and pursuant to the authority of the Association Bylaws, Article 2, Section 2.01 (a2), the Board of Directors of the California Land Surveyors Association hereby awards Life Membership in the Association to Warren D. Smith, PLS #4842.

**MOVED** and **SECONDED** to approve Resolution #2023-01. **MOTION CARRIED.**

## **DELEGATION OF DUTIES**

### **RESOLUTION #2023 -02**

**RESOLVED**, the Board hereby authorizes Joseph A. Padilla to delegate the duties of Secretary, as specified in 6.07 of the CLSA Bylaws, effective on February 4, 2023.

### **RESOLUTION #2023 -03**

**RESOLVED**, the Board hereby authorizes Kristie M. Achee to delegate the duties of Treasurer, as specified in 6.08 of the CLSA Bylaws, effective on February 4, 2023.

## **RESOLUTIONS FOR BANK ACCOUNTS**

### **RESOLUTION #2023 -04**

#### ***Corporate and Association Resolution - Investment Accounts***

**RESOLVED:** The Board of Directors certifies that all individuals listed on this Agreement as Authorized Signers are authorized to sign/pay checks, make withdrawals and originate wire transfers or telephone transfers against each account listed on this Agreement. The Board of Directors understands that the Authorized Signers on this card are replacing all existing Authorized Signers. This change is effective immediately and supersedes all previous Agreements. The Board of Directors also understands that the banking institution will continue to honor all checks dated prior to this Agreement and signed by previously Authorized Signers. The Board of Directors authorizes entry into all Agreements set forth in the bank's business account agreement, which states the terms and charges for any Business Express card issued as specified by this Agreement.

Kevin R. Hills, President  
Kristie M. Achee, Treasurer  
Kim Oreno, Executive Director  
Tricia Schrum, CPA, Accountant

## RESOLUTION #2023 -05

### *Corporate and Association Resolution - General Checking Account*

**RESOLVED:** The Board of Directors certifies that all individuals listed on this Agreement as Authorized Signers are authorized to sign/pay checks, make withdrawals and originate wire transfers or telephone transfers against each account listed on this Agreement. The Board of Directors understands that the Authorized Signers on this card are replacing all existing Authorized Signers. This change is effective immediately and supersedes all previous Agreements. The Board of Directors also understands that the banking institution will continue to honor all checks dated prior to this Agreement and signed by previously Authorized Signers. The Board of Directors authorizes entry into all Agreements set forth in the bank's business account agreement, which states the terms and charges for any Business Express card issued as specified by this Agreement.

Kevin R. Hills, President  
Kristie M. Achee, Treasurer  
Kim Oreno, Executive Director  
Tricia Schrum, CPA, Accountant

**MOVED** and **SECONDED** to approve Resolution #2023-02, Resolution #2023-03, Resolution #2023-04 and Resolution #2023-05. **MOTION CARRIED.**

### **ELECT AT LARGE DIRECTORS**

Joseph Padilla nominated Michael Pulley and David Woolley to serve as the Executive Committee Members at Large.

**MOVED** and **SECONDED** to close nominations. **MOTION CARRIED.**

A unanimous ballot was cast to approve Michael Pulley and David Woolley as Executive Committee members at large.

### **COMMITTEE APPOINTMENTS**

President Kevin Hills reviewed committee appointments as follows:

CEAC – Ian Wilson, Liaison

ACEC – Landon Blake, Liaison

**Boys & Girl Scouts – TBD**

**Cal Surveyor – TBD**

Advanced Technologies – Michael LaFontaine, Chair

Leadership Academy – Connie Barrett, Chair

Workforce Diversity – Annette Hovorka, Chair

Continuing Education – Landon Blake, Chair

CSRC – Michael McGee, Liaison

Education – Kim Holtz, Chair

League of California Surveying Organizations – Chu Kow, Liaison

Legislative Committee – Ian Wilson, Chair

Membership – Bill Hofferber, Chair  
Monument Preservation – Mikey Mueller, Chair  
NCEES/POLC – Rob McMillan, Liaison  
Nominating Committee - Warren Smith, Chair  
NSPS - Paul Goebel (James Nicolau volunteered to shadow Paul this year)  
OIT – Michael Pulley, Liaison  
Past Presidents Council – Warren Smith, Chair  
Policy & Procedures – Joseph Padilla, Chair  
Professional Practices – Roger Hanlin, Chair  
Public Awareness – Jay Wright, Chair  
QBS – David Woolley, Chair  
QBS Employee Qualifications – David Woolley, Chair  
Surveyor Coalition – David Woolley, Liaison  
WFPS – Ray Mathe & Joseph Padilla, Delegates  
Young Surveyors Network – Sarah Walker, Chair  
Trig\*Star – Sherry Toutges, Coordinator

**MOVED and SECONDED to approve the slate of committee chairs and liaisons.  
MOTION CARRIED.**

The *California Surveyor* editor position is vacant. Kevin Hills asked for volunteers. Landon Blake and David Murtha offered to assist the editor. Kim Oreno will look into companies that curate contact and solicit advertising for association magazines.

Kevin Hills provided information on the Leadership Academy. He'd like to teach conflict resolution, leadership skills and other topics that will be of value to young surveyors.

The Advanced Technology committee can focus on AI and other up and coming technology and how surveyors can keep pace with it.

The Diversity Committee will focus on workforce diversity throughout the state.

#### **BYLAWS COMMITTEE REPORT**

No written report.

#### **POLICY AND PROCEDURES COMMITTEE REPORT**

Written report included in agenda packet.

#### **PAST PRESIDENT'S ADVISORY COMMITTEE**

Written report included in agenda packet.

#### **NOMINATING COMMITTEE REPORT**

Tracy Park and Kim Holtz are currently serving on the committee.

**MOVED and SECONDED to appoint Beau Immel to the Nominating Committee.  
MOTION CARRIED.**



### **EDUCATION COMMITTEE REPORT**

Kim Holtz provided a verbal report. Sherry Toutges is the new Trig\*Star coordinator. CLSA has paid the Trig\*Star fee.

### **EDUCATION FOUNDATION REPORT**

Keith Spencer provided a verbal report. Financial report included in the agenda packet. The Education Foundation met in January and awarded over \$46,250 in scholarships this year. He noted a decline in chapter support. Amazon is discontinuing the Amazon Smile program. Donations for the conference auction must be reported by March 13<sup>th</sup>.

Keith Spencer requested reappointment of himself and Joseph Padilla as Education Foundation Executive Directors.

**MOVED and SECONDED to reappoint Keith Spencer and Joe Padilla as Education Foundation Executive Directors. MOTION CARRIED.**

### **CONTINUING EDUCATION COMMITTEE REPORT**

Written report included in agenda packet. Landon asked for volunteers to present webinars. There was discussion on the LS Exam Review Guide task force. He asked for people to reach out to him if they're interested in getting paid to generate the content.

**MOVED and SECONDED to have central office to announce a paid position to provide CLSA with an updated exam guide. MOTION CARRIED.**

### **2023 CONFERENCE COMMITTEE**

No written report.

### **OIT LIAISON**

No report.

### **PUBLIC AWARENESS COMMITTEE**

Written report distributed yesterday. Theo Martinez provided information on Physics Science & Math Days, taking place in April and May at Great America. He asked for volunteers to participate. There was discussion on creating swag to hand out to students.

### **CONTINUING EDUCATION (con't)**

There was discussion on the site plan white paper and CLSA distributing it.

**MOVED and SECONDED for CLSA to route the white paper on site plans and Guide for Local Agencies with a letter from the CLSA President to 58 counties, directors of planning, directors of public works and building officials. MOTION CARRIED.**

**MOVED and SECONDED to also send the information to others as requested by members. MOTION CARRIED.**

Contact Ian Wilson, Robert Hanley and Connie Barrett for advice on distribution list.

**SURVEYOR COALITION AD HOC COMMITTEE**

David Woolley provided a verbal report. There is a meeting of CLSA, Consulting Engineers and Land Surveyors Association (CELSA) and ACEC representatives on February 8 at 11:30am. David invited CLSA members to attend.

**PROFESSIONAL PRACTICES COMMITTEE**

Report included in agenda packet.

**MONUMENT CONSERVATION COMMITTEE REPORT**

Kevin Nehring provided a verbal report.

**LIAISON WITH BPELSG REPORT**

No written report.

**NCEES-POLC LIAISON REPORT**

Report included in agenda packet.

**WFPS DELEGATE REPORT**

Kevin Nehring provided a report on the October meeting. The state of Hawaii is experiencing a lot of unlicensed practice and is trying to raise the fine. Utah is working on creating a right of entry law.

**CALTRANS LIAISON REPORT**

Report distributed via email yesterday.

**CSRC LIAISON REPORT**

Report included in agenda.

**CEAC LIAISON REPORT**

Ian Wilson provided a verbal report. The last meeting included discussion on lot line adjustments. The next meeting is March 9 in Universal City.

**ACEC LIAISON**

No report.

## **LCSO LIAISON**

Kevin Hills provided information on LCSO. They are working on a monument preservation policy. The next meeting is February 9<sup>th</sup>. Public agency members are welcome to attend.

## **MEMBERSHIP COMMITTEE**

No report.

## **NSPS REPORT**

No report.

## **BOY AND GIRL SCOUTS OF AMERICA COMMITTEE**

No report.

## **CALIFORNIA SURVEYOR REPORT**

No report.

## **SPECIAL COMMITTEE: QBS**

No report.

## **SPECIAL COMMITTEE: QBS EMPLOYEE QUALIFICATIONS**

No report.

## **CHAPTER REPORTS**

### **Bakersfield**

Report included in agenda packet.

### **Cascade**

Jesse Lenaker provided a verbal report. The chapter is going to host a virtual meeting to give rural members an opportunity to attend.

### **Central Coast**

Report emailed yesterday.

### **Central Valley**

Report included in agenda packet. They are planning to hold an online meeting every other month and will focus on LSIT exam questions.

### **Channel Islands**

Report included in agenda packet.

### **Desert**

Report included in agenda packet.

### **East Bay**

No written report. Dave Murtha reported that they're holding their first in person meeting next Wednesday. They have a committee that is actively working on revitalizing their membership.

### **Gold Country**

Report included in agenda packet. Dirk de Valk congratulated the new officers. He's been informed that Sacramento City College has reinstated their survey program and are looking for used surveying equipment. They did not have meetings in November or December. They had a meeting in January with good attendance.

### **Humboldt**

Late report distributed yesterday. Their last meeting featured Bill Bronkal. They look forward to hosting in person meetings this year.

### **Los Angeles**

Buck Rogers provided a verbal report. They are still holding online meetings but are trying to plan an in-person meeting in February. They are working on their website.

### **Marin**

Report included in agenda packet. David Kendall reported that the chapter met in person in January and provided a virtual option but there were no virtual attendees.

### **Monterey Bay**

No report.

### **Orange County**

No written report. They are working on a membership drive.

**MOVED and SECONDED for CLSA to send a very nice thank you to Detective Miley to included how much we appreciate sharing the roadways with them and always are thankful when we see patrol cars and bikes keeping our field personnel safe. We can delegate the action to our management company, to come from our executive committee. MOTION CARRIED.**

### **Riverside/San Bernardino**

Report included in the agenda packet.

### **Sacramento**

Report included in the agenda packet.

### **San Diego**

No written report. Dirk Nasland reported that they chapter is working on activities for the year. Their LS review course is in full swing. They are planning their scholarship golf tournament.

**San Francisco**

Report included in agenda packet. Robert Hanley reported that global surveyor's day is Tuesday, March 21<sup>st</sup>.

**San Joaquin Valley**

Report included in agenda packet.

**Santa Clara/San Mateo**

Report included in agenda packet.

**Sonoma County**

No written report. Mikey Mueller reported that their numbers are up a little bit. They have seen an increase in younger attendees and are focused on having speakers at their meetings.

**Student Chapters**

- CSU Fresno - no report
- CSU Monterey Bay - no report
- CSU Pomona – no report
- Santiago Canyon - no report
- East LA College - no report

**RESOLUTIONS**

None at this time.

**OLD BUSINESS**

None at this time.

**NEW BUSINESS**

Steve Martin announced that the NGS webinar will highlight GPS on Benchmarks next week.

**NEXT MEETING**

The next meeting will be held on Saturday, April 29, 2023 at 8:30am via Zoom.

**ADJOURNMENT**

President Kevin Hills adjourned the meeting at 3:24pm.